

**Ohio Police & Fire Pension Fund
MINUTES**

**Personnel Committee
140 East Town Street, Columbus, Ohio
January 22, 2019**

Call to Order: 1:00 p.m.

In attendance:

Committee Members/Trustees:

Deighton, Desmond, Montgomery, C. Moore, Jeffrey Moore, **Wainscott and Patton**

Staff:

Foley, Gallagher, Proctor and McElroy

Excuse Trustee Maloney Stifler: Mr. Patton moved and Mr. Wainscott seconded a motion to excuse Ms. Maloney Stifler from today's Personnel Committee meeting. The motion passed with a roll call vote as follows:

Ayes: Wainscott and Patton

Nays: None

AGENDA ITEM 1

Approval of Minutes – Mr. Patton moved and Mr. Wainscott seconded a motion that the committee approves the September 26, 2018 Personnel Committee minutes. The motion passed with a roll call vote as follows:

Ayes: Wainscott and Patton

Nays: None

AGENDA ITEM 2

2018 Vacation Buy Back Program (Paid on December 14, 2018) and the 2018 Sick Buy Back Program (Paid on December 14, 2018)

Ms. Keisha Proctor, Human Resource Director outlined the 2018 vacation buyback program memo. This is a voluntary benefit allowing employees to cash-in unused vacation time at their current base wage rates. Thirty-seven (37) employees took advantage of the vacation buyback program.

Ms. Proctor also outlined that the sick buyback program is an automatic benefit that buys back 120 unused sick hours from employees with 600 or more unused sick hours as of the cut-off date in December. Thirty-seven (37) employees were eligible for the sick buyback program.

There was further discussion regarding the accrual benefits. Ms. Proctor will provide the accrual rates chart as a FYI at the next Personnel Committee meeting.

AGENDA ITEM 3

Executive Session 1:08 p.m. Mr. Patton moved and Mr. Wainscott seconded a motion to enter into executive session pursuant to ORC 121.22 (G)(1), for the purpose of discussing the 2nd quarter Executive Director's progress. The motion passed with the roll call vote as follows:

Ayes: Wainscott and Patton

Nays: None

AGENDA ITEM 4

Exit Executive Session 1:30 p.m.

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AGENDA ITEM 5

Open Discussion: No items discussed.

ADJOURNMENT:

Chairman Patton adjourned the meeting at 1:30 p.m.



Timothy J. Patton, Personnel Committee Chair

Committee Materials Provided/Attached:

1. Personnel Committee Minutes – 09/26/2018
2. K. Proctor' memo, 2018 Paid Leave Buy Back Programs, dated 1/22/2019