

Ohio Police & Fire Pension Fund

MINUTES

Administration / Audit Committee
140 East Town Street, Columbus, Ohio 43215
December 3, 2024

Chair Maloney Stifler called the meeting to Order at 3:12 p.m.

Committee Members/Trustees: Corvi, Cozart, Deal, Drum, **Maloney Stifler**, Miller, Moore, and Steel.

Staff: Danish, Foley, Graham, Herrmann, Holodnak, Miller, Rankin, Sparks, and Trakas.

ITEM A: Approval of Minutes – 2024 12 001 AAC: Ms. Maloney Stifler moved and Mr. Deal seconded a motion that the committee approves the June 18th, 2024 Administration and Audit Committee Minutes. The motion passed with a roll call vote as follows:

Ayes: Corvi, Cozart, Deal, Drum, **Maloney Stifler**, Miller, Moore, and Steel.

Nays: None

ITEM B: OP&F Communication Plan: Mr. Graham presented the 2024 OP&F Communication Plan.

ITEM C: Review of Board Governance Policy Manual – 2024 12 002 AAC: Ms. Maloney Stifler moved and Mr. Corvi seconded a motion that the Administration and Audit Committee approve the Board Governance Policy Manual as presented on December 3rd, 2024. The motion passed with the roll call vote as follows:

Ayes: Corvi, Cozart, Deal, Drum, **Maloney Stifler**, Miller, Moore, and Steel.

Nays: None

ITEM D: Review and Approval of the 2025 Audit Plan – 2024 12 003 AAC: Ms. Maloney Stifler moved and Mr. Drum seconded a motion to approve the 2025 Annual Audit Plan as presented on December 3rd, 2024. The motion passed with the roll call vote as follows:

Ayes: Corvi, Cozart, Deal, Drum, **Maloney Stifler**, Miller, Moore, and Steel.

Nays: None

ITEM E: Internal Audit Status Report: Ms. Sparks presented the Internal Audit Status Report.

ITEM F: ORSC Annual Audit Report: Ms. Sparks provided the Committee a copy of the ORSC Annual Audit Report that will be submitted by July 1, 2025.

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ITEM G: Open Discussion: None.

Ms. Maloney Stifler adjourned the meeting at 3:42 p.m.



Ms. Karen Maloney Stifler
Administration/Audit Committee Chair

Committee Materials Provided/Attached:

1. Memo from Caren Sparks regarding approval of the AAC June 18th, 2024 Meeting Minutes dated 12/3/2024.
2. AAC June 18th, 2024 Meeting Minutes.
3. Memo from David Graham regarding the OP&F Communications Plan dated 12/3/2024.
4. OP&F Communications Plan (2024).
5. Memo from Caren Sparks regarding approval of the Board Governance Policy Manual dated 12/3/2024.
6. Board Governance Manual.
7. Memo from Caren Sparks regarding the 2025 Audit Plan dated 12/3/2024.
8. 2025 Proposed Audit Plan.
9. Memo from Caren Sparks regarding the Internal Audit Status Report dated 12/3/2024.
10. Internal Audit Status Report.
11. 2024 ORSC Annual Audit Report.