

IMPORTANT NOTICE

FOR ACTIVE FIREFIGHTER MEMBERS OF THE OHIO POLICE & FIRE PENSION FUND

The following is the Notice adopted by the Board of Trustees of the Ohio Police & Fire Pension Fund (“OP&F”) on December 16, 2009, regarding the election of a “Firefighter Employee Member” of OP&F’s Board, representing active firefighters for a four (4) year term commencing on June 7, 2010.

1. The term of Scott Maynor will expire on June 6, 2010.
2. Pursuant to Ohio Revised Code Section 742.04, a successor will be elected for a term of four (4) years, commencing on June 7, 2010.
3. A firefighter is eligible to vote in the election of a “Firefighter Employee Member” of OP&F’s Board of Trustees if the firefighter is an active member of OP&F on March 1, 2010, but not a retirant of OP&F on April 5, 2010.
4. Nominating petitions for candidates for the “Firefighter Employee Member” of the Board may be obtained at OP&F’s office during normal business hours beginning on February 1, 2010. Nominating petitions are also available on OP&F’s website, www.op-f.org. Nominating petitions obtained from OP&F or petitions drawn up by individuals or entities other than OP&F must be signed on or after February 1, 2010.
5. Pursuant to Ohio Revised Code Section 742.04, nominating petitions for candidates for the “Firefighter Employee Member” Board seat must be signed by at least one hundred (100) members of OP&F who are employees of fire departments, with at least twenty (20) signers with residences in the same county from at least five (5) counties of the state.
6. Persons filing nominating petitions who wish to submit a black and white photograph of himself or herself for reproduction on the ballots must deliver the photograph to OP&F’s office no later than 4:00 p.m. EST on April 5, 2010. OP&F and the independent elections administrator, the American Arbitration Association, reserve the right to crop these photographs in their sole and absolute discretion.
7. In addition to filing the required nominating petitions, all candidates must file a Certificate of Eligibility in the form approved by the Board of Trustees that confirms that the person is not ineligible to run for election to the Board of Trustees for any of the reasons outlined in Section 742.046 of the Ohio Revised Code. The Certificate of Eligibility may be obtained at OP&F’s office during normal business hours beginning on February 1, 2010.
8. Nominating petitions and the Certificate of Eligibility must be filed in OP&F’s office no later than 4:00 p.m. EST on April 5, 2010. The American Arbitration Association will certify the petition signatures and candidate eligibility based on OP&F’s records.
9. Unless there is an uncontested election, the American Arbitration Association will prepare and mail out the ballots, which will contain names and photographs of the candidates who filed the required nominating petitions and certificate of eligibility with OP&F and certified by the American Arbitration Association.
10. In the event of an uncontested election, no ballots will be mailed and the Board will declare the sole candidate as the “Firefighter Employee Member” of OP&F’s Board for a term of four (4) years, commencing June 7, 2010.
11. The American Arbitration Association will have the duties of preparing and mailing out ballots, making the final determination of the validity of all returned ballots, counting the ballots, and announcing and certifying the results of the election.
12. On or before May 3, 2010, the American Arbitration Association will cause a ballot to be sent to each member of OP&F who is eligible to vote in such election. The American Arbitration Association will use the addresses of such members, as noted in OP&F’s records as of the close of business on April 5, 2010. The American Arbitration Association will not forward any undeliverable ballot to a new address.
13. Ballots will contain the names of the candidates and the position of the names on such ballots will be rotated so that each candidate’s name appears in the top position an equal number of times. The reverse side of each ballot will contain specific instructions on how a vote should be cast. **If the instructions are not explicitly followed, the ballot will be void.**
14. Ballots are to be returned directly to the American Arbitration Association and **must be received no later than 4:00 p.m. EST on May 18, 2010**. Ballots received later than that date will not be counted. The American Arbitration Association will provide a postage-prepaid business reply envelope with each ballot.
15. The American Arbitration Association will certify and announce the results of the election to the Board by 4:00 p.m. EST on May 25, 2010.
16. On certification of the results of the election, the person receiving the highest number of votes will be elected as a “Firefighter Employee Member” of the Board for a term of four (4) years, commencing June 7, 2010.